



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) 979-5120 kwallace@ckrd.org
www.ckrd.org

April 15, 2026

1. CALL TO ORDER

Meeting was called to order 7:33pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

- i. Board Members Present In person:
 1. Matt Bussmann – In person
 2. Matt Hale – In person
 3. Andrew Garver – In person
 4. Sara Heald – In person
 5. Ashley Kennedy – In person
- ii. CKRD STAFF:
 1. Kathy Wallace – In person
- iii. Attorney:
 1. Paul Rufien – In Person

2. AGENDA ADDITIONS: Nothing to add

3. APPROVAL OF MINUTES: Andrew motioned to approve as submitted and Matt B. second the minutes. Minutes are approved.

4. PUBLIC COMMENT: No Comments or additional attendance.

5. CORRESPONDENCE: Jeffco distribution and allocation from Colorado Special Districts for safety grant.

6. REPORTS: Board Members

1. **Andrew:** (Projects/Bids): Nothing to report
2. **Matt H.:** (Any/Financials): Nothing to report
3. **Matt B.:** (Parks/Playgrounds): Nothing to report
4. **Sara:** (Regulation/Compliance): Nothing to report
5. **Ashley:** (Any Topic): Nothing to report

Financial Report: Account balances remain on track through April 15th and some interest received on savings accounts. The financials are tracking to budget for this time of year.

Director's Report: See Exhibit A below



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Unfinished Business

- a. **Planning and Zoning (Location and extent) waiver** – Waiver for possible new playground at Marker Park.
- b. **Community Engagement plan** – Discussed possible plans for how to engage the community about their view on District Assets as well as view on possible future improvements.
- c. **Stage 1 drought and temporary pricing**

New Business

- a. **November election discussion** – Discussed what it would take to put something forth for the November election as the Board continues to evaluate rising cost and older assets of the district.

ANNOUNCEMENTS:

- a. **Next meeting: May 6, 2026 at 7:30pm**

9. **ADJOURNMENT:** *The regular meeting adjourned at 8:57pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking: \$411,523

FBO CKST: \$5,715

CTF: \$75,756

Colorado Trust: \$236,435

1. Administrative

- a. Attended the CPRA parks tradeshow and Directors Section meeting in Greeley. Colorado Lottery reported revenues are looking good for 2026 so far.
- b. Submitted Water Budget Application to Denver Water
- c. Completed the intern schedule for the summer
- d. Sent out an email blast for summer programs
- e. Met with vendor for uniform order
- f. Switching computers at front desk for security with windows 11 operating system
- g. Upcoming Meeting with Civic Rec to bundle rec software and website in one if pricing and features make sense. They now own streamline our website provider.

2. Parks

- a. The new water line was installed to improve MP bathroom pressure. We will evaluate.
- b. Trimmed, edged, sprayed weeds in parking lot, cleaned out the dug outs for baseball season.
- c. Secured one of the playground border pieces the kids ripped out. Cut and reburied Polypipe in playground that kids pulled up from the previous part they broke.

3. Tennis

- a. Adult leagues and CHS practices continue
- b. Renner completed the Crack Repairs on all 6 courts at Marker Park.
- c. Replaced net on Court 3
- d. Met with Vendor and measured all the windscreens for replacement at Marker Park. The fences are not uniform size and all windscreens have to be custom built.

4. Pool

- a. Sprayed a million weeds in the playground, pool deck and parking lot.
- b. Preparations begin next week with draining and removing the cover

