



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) 979-5120 kwallace@ckrd.org
www.ckrd.org

January 7, 2026

1. CALL TO ORDER

Meeting was called to order 7:33pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

- i. Board Members Present In person:
 1. Matt Bussmann – In person
 2. Matt Hale – In person
 3. Andrew Garver – In person
 4. Sara Heald – In person
 5. Ashley Kennedy – In person
- ii. CKRD STAFF:
 1. Kathy Wallace – In person
- iii. Attorney:
 1. Paul Rufien – Not in Attendance

2. AGENDA ADDITIONS: No additions

3. APPROVAL OF MINUTES: Sara motioned to approve as submitted and Matt B. second the minutes. Minutes are approved.

4. PUBLIC COMMENT: No Comments or additional attendance.

5. CORRESPONDENCE: No correspondence.

6. REPORTS: Board Members

1. **Andrew:** (Projects/Bids): Nothing to report
2. **Matt:** (Any/Financials): Nothing to report
3. **Matt:** (Parks/Playgrounds): Nothing to report
4. **Sara:** (Regulation/Compliance): Nothing to report
5. **Ashley:** (Any Topic): Nothing to report

Financial Report: Finished the year above on revenue and expenses, but finished the year ahead about \$1500 better then budget.

Director's Report: See Exhibit A below



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Unfinished Business

a.

New Business

a. Set meeting dates for 2026

ANNOUNCEMENTS:

a. *Next meeting January 21, 2026, at 7:30pm*

9. **ADJOURNMENT:** *The regular meeting adjourned at 8:01pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking: \$165,120

FBO CKST: \$631.00

CTF: \$69,922

Colorado Trust: \$233,707

1. Parks

- a. Snow removal.
- b. Sidewalks repaired at Marker Park near tennis shelter
- c. Graffiti removal Marker Park
- d. Removed damaged windscreens, salvaged ones we could from windstorm.

2. Administrative

- a. CSD Payroll Audit for Workman's comp
- b. CDLE reporting completed
 - i. Q4 Unemployment Insurance
 - ii. 2025 Seasonal Status
- c. 2026 Budget filed with DOLA
- d. Division Of Oil & Gas
 - i. 2026 Slide application
- e. Transparency notice updated
- f. Account Reconciliation
- g. Summer scheduling meeting with Cara and Jordyn
- h. Took time off for the holidays

