



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) [979-5120](tel:979-5120) kwallace@ckrd.org
www.ckrd.org

June 3, 2026

1. CALL TO ORDER

Meeting was called to order 7:34pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

i. Board Members Present In person:

1. Matt Bussmann – In person
2. Matt Hale – In person
3. Andrew Garver – In person
4. Sara Heald – In person
5. Ashley Kennedy – Not present

ii. CKRD STAFF:

1. Kathy Wallace – In person

iii. Attorney:

1. Paul Rufien – Not present

2. AGENDA ADDITIONS: Nothing to add

3. APPROVAL OF MINUTES: Matt H. motioned to approve as submitted and Sara second the minutes. Minutes are approved.

4. PUBLIC COMMENT: No Comments or additional attendance.

5. CORRESPONDENCE: Nothing received

6. REPORTS: Board Members

1. **Andrew:** (Projects/Bids): List of projects for upgrade with Levy increase.
2. **Matt H.:** (Any/Financials): Nothing to report
3. **Matt B.:** (Parks/Playgrounds): Secure smaller shelter by slide.
4. **Sara:** (Regulation/Compliance): Nothing to report
5. **Ashley:** (Any Topic): Not Present

Financial Report: Year-to-date financial performance is favorable for this time of year, supported by membership revenue and distributions from Jefferson County. Overall, financial results remain strong and are tracking in line with budget.

Director's Report: See Exhibit A below



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Unfinished Business

- a. Community Engagement plan – Discussed how we will inform the community and will discuss more at next meeting.
- b. Denver Water Budget – Its been executed both parties and we have to monitor usage.

New Business

- a. Survey results – Overall 113 participated thus far and more to come as newsletter goes out.

ANNOUNCEMENTS:

- a. *Next meeting: June 17, 2026 at 7:30pm*

9. **ADJOURNMENT:** *The regular meeting adjourned at 8:50pm*

Respectfully submitted by: Matt Hale



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Exhibit A

Financial Report:

Checking: \$542,271

FBO CKST: \$12,105

CTF: \$76,150

Colorado Trust: \$237,235

1. Administrative

- a. Created the community survey webpage, and link. Sent out via email, social media channels, and the neighborhood newsletter.
- b. Attended Jefferson County Open Space meeting, discussed drought strategies, a new Director has been selected.
- c. Updated, activated and entered first payroll of the season for 63 employees
- d. Head guard meeting to evaluate first week of operations and regroup
- e. Assisting front desk operations with new staff, cash handling, and residency requirements
- f. Cash reports and deposits
- g. Writing lesson plans to assist swim instructors with content delivery
- h. Implementing more digital checklists to help staff complete daily tasks around the pool

2. Parks

- a. Spring Baseball will be coming to an end in the coming weeks
- b. "Wash on wheels" provided quote for graffiti removal at MP, same vandals have added new artwork to sidewalk near tennis courts
- c. Minor tree and bush trimming completed around MP in overgrown areas
- d. MP Irrigation system losing prime during rain shutdowns. Now requires the system to be reactivated manually to refill the line and clear the faults prior to nightly watering.
- e. Upcoming repairs, CK Mainline leak and MP Zone 19 reinstallation behind shaw

3. Tennis

- a. Men's 18+, 3.0 team won league, & has advanced
- b. Junior Tennis Team started practice, Matches begin June 8th
- c. New windscreens arrived, will install on MP courts 1-4 as time allows

4. Pool

- a. Successful opening to the season, 900 guests over Memorial Day weekend
- b. May 29th, Swim lesson refresher class for staff
- c. Hosted 5th grade pool parties for Normandy, Leawood and columbine Hills
- d. Hosting back-to-back swim meets, May 30 & June 6, several swimmers have already qualified for state.
- e. Working through conflicts amongst coaching staff and CKST board members.
- f. Mechanical issues with slide and baby pool chlorinator/fountains rectified
- g. 2 lifeguards ended employment for personal reasons

