



COLUMBINE KNOLLS RECREATION DISTRICT



6191 W. PLYMOUTH DRIVE, LITTLETON, CO 80128
(303) 979-5120_kwallace@ckrd.org
www.ckrd.org

August 19, 2026

1. CALL TO ORDER

Meeting was called to order 7:32pm

LOCATION: 6191 W. Plymouth Drive, Littleton, CO 80128

ROLL CALL

i. Board Members Present In person:

1. Matt Bussmann – In person
2. Matt Hale – Online
3. Andrew Garver – In person
4. Sara Heald – In person
5. Ashley Kennedy – In person

ii. CKRD STAFF:

1. Kathy Wallace – In person

iii. Attorney:

1. Paul Rufien – Not in attendance

2. AGENDA ADDITIONS: Kathy – IGA with Jeffco. Agreement to hold election with county

3. APPROVAL OF MINUTES: Andrew motioned to approve as submitted and Sara second the minutes. Minutes are approved.

4. PUBLIC COMMENT: Julie is open to helping with yes committee and wanted to sit in on the meeting

5. CORRESPONDENCE: Jeffco Distribution received – close to final number that we will receive from them for the year

6. REPORTS: Board Members

1. **Andrew:** (Projects/Bids): Nothing to report
2. **Matt H.:** (Any/Financials): Nothing to report.
3. **Matt B.:** (Parks/Playgrounds): Not present
4. **Sara:** (Regulation/Compliance): Nothing to report
5. **Ashley:** (Any Topic): Nothing to report

Financial Report: Income up to date through July and on target

Director's Report: See Exhibit A below – discussed items in the report.



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Unfinished Business

- a. **Yes committee** – Julie will be the resident agent and sara will be the Treasurer. Julie is open to helping but will have limited availability through Oct.
- b. **Marker Park playground reduction** – Currently scheduled for 9/20/2026
- c. **CKST booster club revisions** – no action yet
- d. **Community Engagement events** – 9/2 open house. On Sunday 8/23 from 1-3 Andrew and Matt will go to the pool to talk to residents.

New Business

- a. **IGA - Review** - \$1k to do the election maybe 1300/page for ballot. Kathy will check in with Paul.

ANNOUNCEMENTS:

- a. ***Next meeting: September 2, 2026 at 8pm – Open house 7-8pm***

9. **ADJOURNMENT:** *The regular meeting adjourned at 8:26pm*

Respectfully submitted by: Matt Bussmann



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Exhibit A

Financial Report:

Checking: \$497,477

FBO CKST: \$9208

CTF: \$79,850

Colorado Trust: \$237,877

Jeffco Distribution: \$13,499

1. Administrative

- a. Conceptual Cost Estimating report due August 21st or earlier from Architerra
- b. Website updates for capital improvement plan and seasonal activities
- c. Marketing boards completed, posted at pool and ready for use at events
- d. Postcards completed, proofed and scheduled for mail delivery to residents
- e. Completed the sixth seasonal payroll run.
- f. Employee Evaluations nearly completed for season
- g. Received proposal from Summit Pavement for asphalt repairs on parking lots
- h. Community engagement at Marker Park on August 14th
- i. Upcoming meetings
 - i. August 20th docAccess Renewal terms
 - ii. August 20th Civic Rec Review
 - iii. August 27th Ballot certification process

2. Parks

- a. 4 lateral repairs at CK park. Walked irrigation at Marker Park to seek areas of improvement.
- b. Turned off water for 5 nights due to monsoon rain last week.
- c. Nightly football practices and Sunday Double Header league for 8 weeks begins

3. Tennis

- a. Follow up meeting with USTA design services scheduled for August 19th

4. Pool

- a. Pool programs have come to an end, and the pool is open weekends only through Labor Day.
- b. Meeting with RynoSys about a PVC ReckDeck option
- c. Several Interns attended mini lifeguard training to complete prerequisites, perform skills and assess maturity for a position next year.
- d. Replaced a drive belt on pool vacuum to get it up and running. Due to wear we will manually vacuum pool for rest of season and order replacement parts before next season.

